This document has been developed by the Personnel Subcommittee of the AEIS Interagency Coordinating Council in response to the requirements of IDEA Regulations, Part 303.22. The standards designate the minimum” requirements that individuals must achieve in each service area in order to be considered qualified to deliver that service. The standards are updated annually based on disciplinary board/organization changes at the state and/or national level as well as recommendations from the Personnel Subcommittee.

**§ 303.22 Qualified.**

As used in this part, *qualified* means that a person has met State approved or recognized certification, licensing, registration, or other comparable requirements that apply to the area in which the person is providing early intervention services.

(Authority: 20 U.S.C. 1432(4))

NOTE: These regulations contain the following provisions relating to a State’s responsibility to ensure that personnel are qualified to provide early intervention services:

1. Section 303.12(a)(4) provides that early intervention services must meet State standards. This provision implements a requirement that is similar to a longstanding provision under part B of the Act (i.e., that the State educational agency establish standards and ensure that those standards are currently met for all programs providing special education and related services).

2. Section 303.12(a) (3) (ii) provides that early intervention services must be provided by qualified personnel.

3. Section 303.361(b) requires statewide systems to have policies and procedures relating to personnel standards.

[58 FR 40959, July 30, 1993. Redesignated at 3FR 18294, Apr. 14, 1998].

Initial staff orientation:

Attendance at the **Message ReVITALIZED: Journey II** training is required of all new vendors and other new disciplinary staff (defined as direct service providers, therapists, and contract staff) within one year of employment in AEIS.

Service Coordinators are required to complete the **“Journey through Early Intervention in Alabama-Level I**” training within the first six months of employment and **“Message ReVITALIZED: Journey II”** within the first year of employment with Alabama’s Early Intervention System.

**Continuing Education Requirements:**

(*Effective January 1, 2007. Includes individuals hired under temporary status.*) Individuals with no certification or licensure requirement for continuing education are required to participate in 16 contact hours, every 2 years, of continuing education activities related to early intervention/pediatrics, working with children and families, or child development. Acceptable continuing education activities would include conferences such as the Alabama Early Intervention and Preschool Conference; AEIS Special Instruction Cluster Training; workshops such as those sponsored by the AEIS District Coordinating Councils; and other related training activities for which certificates of contact hours are issued.

*(Effective June 16, 2010)* All early intervention personnel are required to complete the training instruction “**Message ReVITALIZED: Journey II**” within every three years during their employment with AEIS. (Early Intervention Personnel are defined as direct service providers, therapists, administrators, service coordinators, contract staff and vendors.)

**Supervision:**

Supervision is to assure collaboration and safe, quality services for children and families. Supervision must conform to licensure and/or certification standards. AEIS standards require supervision of paraprofessionals who are assisting in the delivery of services. Supervision should include direct on-site supervision at a minimum of one out of every 5 visits, but no less than every 90 days, and should be provided in the natural environment. Additional types of supervisory activities include verbal communication, review of notes, attending team meetings, and video review.

**Conditional Approval:**

The Personnel Review Committee, a part of the Personnel Subcommittee, will review documentation regarding Special Instructors from other states and Special Instructor candidates falling within the “conditional other” category to determine if their qualifications meet requirements. The Personnel Review Committee will include:

1 ECSE professional from the Personnel Subcommittee

1 invited ECSE professional from the university level

1 invited professional provider working in the field

1 AEIS State Office Liaison

Special Instructors from Other States:

An individual from outside of Alabama who is interested in being employed as a special instructor in AEIS will be determined qualified to pursue special instruction employment under the following considerations:

The individual:

1. Has an appropriate college degree (per the AEIS Personnel Standards);
2. Has been employed as a “special instructor” (or similar category) for a minimum of 6 months in another state;
3. Provides satisfactory job references;
4. Provides documentation of training related to service delivery for infants, toddler with disabilities and families; and
5. Is approved by the Personnel Review Committee as designated by the AEIS Personnel Subcommittee.

Conditional “Other” Special Instructor Candidates:

*(Effective for Special Instructors hired after June 16, 2010)* An individual falling within the “Conditional Other” category for Special Instruction Services through AEIS must submit the following records and be approved by the Personnel Review Committee in order to be qualified to pursue special instruction employment.

Records required for review by the Personnel Review Committee:

1. Completed, signed and notarized **Early Intervention Experience Form** documenting 1000 hours of acceptable experience in working with very young children with disabilities, age birth to five, and their families (the form is located in Appendix A);
2. Official transcript documenting their Bachelor’s degree;
3. Resume or vita with documentation of previous employment, educational experience, and any additional training related to service delivery for very young children, age birth to five, and their families.

The Personnel Review committee will examine each individual’s documentation and determine within 30 days of submission (with a consensus 3/4 vote) whether the individual is qualified to pursue special instruction employment in Alabama. Inquiries and documents for review should be submitted to AEIS State Office, 602 S. Lawrence Street, Montgomery, AL 36104..

Evaluator Qualifications:

Individuals providing evaluations to determine eligibility under AEIS must submit documentation to their supervisor of the following criteria which will be reviewed through the PAR process. For vendors applying as evaluators, documentation of the following criteria must be submitted along with their vendor application. These criteria are to be in effect for all evaluators hired after10/1/09. Current AEIS evaluators who do not meet the criteria must come into compliance by 10/1/11.

1. Meets personnel standards for one of the EI services.
2. Has had a child development course that includes infants and toddlers or has completed the Child Development Cluster of the Special Instruction Webinar/Special Instruction Mentorship training (either in person or via the Special Instruction Webinar/Special Instruction Mentorship).
3. Has had training or course work on the specific tool(s) to be used and is in conformity with test protocol requirements for administering the test.
4. Has completed a minimum of 1 observation of a qualified evaluator administering the tool(s) and a minimum of 1 supervised administration of the tool(s).

**Use of Paraprofessionals as Evaluators**: As per the requirements under each disciplinary section of the personnel standards, paraprofessionals are not eligible to serve as evaluators for AEIS, except under Nursing Services 6A-C where assessment of health status for the provision of nursing care is allowed. The use of paraprofessionals for service delivery is defined within each service delivery category, none of which involve the performance of evaluations.

**At-a-Glance Personnel Standards**

**ALABAMA’S EARLY INTERVENTION SYSTEM**

| **NOTE:** The chart below represents a generalized view of disciplines per service area with the prerequisite training for service coordination and special instruction. Please refer to the Personnel Standards document for further clarification on: (1) specific licensure/degree requirements, (2) disciplinary restrictions per service area, (3) degrees in related human service fields, and (4) continuing education requirements. | | | | | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **1** | **2** | **3** | **3b** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** | **17** |
| **SERVICE AREAS ⇨**  **DISCIPLINES/ DEGREES ⇩** | Assis Tech | Aud | Family Train & Home Visits | Couns | Hlth Srv | Med | Nurs | Nutri | OT | PT | Psych | Service Coord | Sign Lang/Cued Lang | SW | Special Instruc | SLP1 | Trans | VI |
| Audiologist | X | X | X |  |  |  |  |  |  |  |  | X+ | X |  | X\* |  |  |  |
| Child Development | X |  | X |  |  |  |  |  |  |  |  | X+ |  |  | X\* |  |  |  |
| Child Development Associate |  |  | X |  |  |  |  |  |  |  |  |  |  |  | X\* |  |  |  |
| Certified Registered Nurse Practitioner |  |  |  |  | X |  |  |  |  |  |  | X+ |  |  |  |  |  |  |
| Clinical Nurse Specialist |  |  |  |  | X |  |  |  |  |  |  | X+ |  |  |  |  |  |  |
| Communication Disorders |  |  |  |  |  |  |  |  |  |  |  |  |  |  | X\* |  |  |  |
| Registered Dietitian | X |  | X |  | X |  |  | X |  |  |  | X+ |  |  | X\* |  |  |  |
| Early Childhood Education | X |  | X |  |  |  |  |  |  |  |  | X+ |  |  | X\* |  |  |  |
| Early Childhood Special Education | X |  | X |  |  |  |  |  |  |  |  | X+ |  |  | X |  |  |  |
| Elementary Education | X |  | X |  |  |  |  |  |  |  |  | X+ |  |  | X\* |  |  |  |
| Education of Hearing Impaired | X |  | X |  |  |  |  |  |  |  |  | X+ | X |  | X |  |  |  |
| Licensed, Permitted Interpreter |  |  |  |  |  |  |  |  |  |  |  |  | X |  |  |  |  |  |
| Licensed Practical Nurse | X |  | X |  | X |  | X | X |  |  |  | X+ |  |  | X\* |  |  |  |
| Licensed Professional Counselor |  |  | X | X |  |  |  |  |  |  |  | X+ |  |  | X\* |  |  |  |
| Associate Licensed Counselor |  |  | X | X |  |  |  |  |  |  |  | X+ |  |  | X\* |  |  |  |
| Licensed Marriage and Family Therapist |  |  | X | X |  |  |  |  |  |  |  | X+ |  |  | X\* |  |  |  |
| Marriage & Family Therapy Associate |  |  | X | X |  |  |  |  |  |  |  | X+ |  |  | X\* |  |  |  |
| Music Therapist |  |  |  |  |  |  |  |  |  |  |  | X+ |  |  | X\* |  |  |  |
| Orientation & Mobility Specialist | X |  | X |  |  |  |  |  |  |  |  | X+ |  |  | X\* |  |  | X |
| Occupational Therapist | X |  | X |  |  |  |  |  | X |  |  | X+ |  |  | X\* |  |  | X |
| Occupational Therapy Assistant | X |  | X |  |  |  |  |  | X Super-vised |  |  |  |  |  | X\* |  |  | X |
| Psychologist |  |  | X | X |  |  |  |  |  |  | X | X+ |  |  | X\* |  |  |  |
| Psychological Technician |  |  |  |  |  |  |  |  |  |  | X | X+ |  |  | X\* |  |  |  |
| Psychology | X |  | X |  |  |  |  |  |  |  |  | X+ |  |  | X\* |  |  |  |
| Physical Therapist | X |  | X |  |  |  |  |  |  | X |  | X+ |  |  | X\* |  |  | X |
| Physical Therapist Assistant | X |  | X |  |  |  |  |  |  | X  Super-vised |  |  |  |  | X\* |  |  | X |
| Physician | X | X |  |  | X | X |  |  |  |  |  | X+ |  |  | X\* | X |  | X |
| Rehab  Counselor |  |  | X | X |  |  |  |  |  |  |  | X+ |  |  |  |  |  |  |
| Rehab Technology Specialist | X |  | X |  |  |  |  |  |  |  |  | X+ |  |  |  |  |  |  |
| Registered Nurse | X |  | X |  | X |  | X | X |  |  |  | X+ |  |  | X\* |  |  |  |
| School Psychologist |  |  |  |  |  |  |  |  |  |  | X | X+ |  |  |  |  |  |  |
| School Psychometrist |  |  |  |  |  |  |  |  |  |  | X | X+ |  |  |  |  |  |  |
| Service Coordinator | X |  |  |  |  |  |  | X |  |  |  | X+ |  |  |  |  |  |  |
| Social Worker | X |  | X | X  LCSW  LGSW |  |  |  | X |  |  |  | X+ |  | X | X\* |  |  |  |
| Sociology | X |  | X |  |  |  |  |  |  |  |  | X+ |  |  | X\* |  |  |  |
| Special Education | X |  | X |  |  |  |  |  |  |  |  | X+ |  |  | X |  |  |  |
| Speech-Language Pathologist | X | X | X |  |  |  |  |  |  |  |  | X+ | X |  | X\* | X |  |  |
| Speech Therapy Associate | X |  | X |  |  |  |  |  |  |  |  |  |  |  |  | X |  |  |
| Vision specialists including Ophthalmologist and optometrist | X |  | X |  |  |  |  |  |  |  |  | X+ |  |  | X |  |  | X |

**\* Prerequisite: Special Instruction Webinar/Mentorship**

**+ Prerequisite: Journey I and II**

**1Transportation:** Possession of a valid Alabama Driver’s License or Commercial Driver’s License (CDL, Class C or B) as appropriate

| **1A** | **1A. ASSISTIVE TECHNOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| --- | --- | --- |
| **SERVICE A**. The evaluation of the needs of a child with a disability, including a functional evaluation of the child in the child’s customary environment.  1A Continued  **⇩** | **HS Diploma/GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | EARLY CHILDHOOD SPECIAL EDUCATION: ECSE -Bachelor’s degree in Early Childhood Special Education.  EDUCATION FOR HEARING IMPAIRMENT: HI -Bachelor’s degree in Education of the Hearing Impaired.  EDUCATION FOR VISUAL IMPAIRMENT: VI -Bachelor’s degree in Education of the Visually Impaired.  REHABILITATION TECHNOLOGY SPECIALIST: RTS I- Bachelor’s degree in rehabilitation engineering, industrial design, biomedical engineering, electrical engineering, industrial engineering, mechanical engineering, or closely related field.  ------------------------------------------------------------------------------------------------------------------------------------------------  ***The following disciplines may provide this service for up to 2 years from initial employment in AEIS while working towards the completion of the AEIS Special Instruction Webinar/Special Instruction Mentorship. The 2 year timeline does not restart upon employment with a different AEIS program*.**  CHILD DEVELOPMENT: CD - Bachelor’s degree in Child Development.  EARLY CHILDHOOD EDUCATION: ECE-Bachelor’s degree in Early Childhood Education.  ELEMENTARY EDUCATION: Bachelor’s degree in Elementary Education.  SPECIAL EDUCATION: Class B Collaborative Teacher certification in K-6 (or, prior to July 1, 1997, Class B Certificate in Emotional Conflict, Mental Retardation, Mild Learning/Behavior Disabilities, Mild Learning Handicaps, Orthopedically and Other Health Impaired, or Learning Disabilities).  PSYCHOLOGY: Bachelor’s Degree in Psychology.  SOCIOLOGY: Bachelor’s Degree in Sociology.  **Other:** Bachelor’s Degree in other related human service fields specific to working with children and families. The following fields of study are acceptable to proceed with the Special Instruction Webinar/Special Instruction Mentorship: Adaptive Physical Education, Behavioral Science, Communication Disorders, Family and Child Development, General Education, Human Development, Human Services, Social Welfare, and Therapeutic Recreation.  **Conditional Other** (pending review and approval by the Personnel Review Committee): Bachelor’s Degree in other health and human service fields such as Health and Recreation and Rehabilitation Counseling coupled with a minimum of 1000 hours experience in working with very young children with disabilities, age birth to five, and their families. |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | AUDIOLOGIST: Au.D. -Doctoral Degree plus 4th year internship (for new licenses beginning January 2007) and licensed by the Alabama Board of Examiners in Speech/Language Pathology and Audiology (unless exempt from licensure).  OCCUPATIONAL THERAPIST: OT - Occupational Therapist certified by AOTCB and licensed by Alabama Board of Occupational Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 50% on-site supervision.  PHYSICAL THERAPIST: PT - Physical Therapist licensed by Alabama Board of Physical Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 100% on-site supervision.  ORIENTATION/MOBILITY SPECIALIST: OMS - Certification in O & M by the Association for Education and Rehabilitation of the Blind and Visually Impaired; Bachelor’s degree in Visual Impairment.  REGISTERED DIETITIAN: RD - licensed by Alabama Board of Examiners for Dietitian/Nutrition Practice.  SOCIAL WORK: LBSW (Licensed Bachelor Social Worker) - Bachelor’s Degree in Social Work from a program accredited by the Council on Social Work Education and licensed by the Alabama Board of Social Work. NOTE: LBSW must be supervised during the first two years in the same position/place of employment by a licensed MSW who is approved by the Social Work Board - either a LGSW (Licensed Graduate Social Worker) or a LCSW (Licensed Certified Social Worker) who is employed by the same agency or a PIP (Private Independent Practitioner) who does not have to be employed by the same agency. Change in position/job responsibilities or place of employment requires the LBSW to repeat six months of supervision.  SPEECH/LANGUAGE PATHOLOGY: SLP - Master’s degree plus Certificate of Clinical Competence in Speech/Language Pathology and licensed by the Alabama Board of Examiners for Speech/Language Pathology and Audiology (unless exempt from licensure) OR in clinical fellowship year with supervision in accordance with ASHA guidelines. |

| **1B** | **1B. ASSISTIVE TECHNOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| --- | --- | --- |
| **SERVICE B.** Purchasing, leasing, or otherwise providing for the acquisition of assistive technology devices.  1B Continued  **⇩** | **HS Diploma/GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | EARLY CHILDHOOD SPECIAL EDUCATION: ECSE -Bachelor’s degree in Early Childhood Special Education.  EDUCATION FOR HEARING IMPAIRMENT: HI -Bachelor’s degree in Education of the Hearing Impaired.  EDUCATION FOR VISUAL IMPAIRMENT: VI -Bachelor’s degree in Education of the Visually Impaired.  REHABILITATION TECHNOLOGY SPECIALIST: RTS I- Bachelor’s degree in rehabilitation engineering, industrial design, biomedical engineering, electrical engineering, industrial engineering, mechanical engineering, or closely related field.  ------------------------------------------------------------------------------------------------------------------------------------------------***The following disciplines may provide this service for up to 2 years from initial employment in AEIS while working towards the completion of the AEIS Special Instruction Webinar/Special Instruction Mentorship. The 2 year timeline does not restart upon employment with a different AEIS program*.**  CHILD DEVELOPMENT: CD - Bachelor’s degree in Child Development.  EARLY CHILDHOOD EDUCATION: ECE-Bachelor’s degree in Early Childhood Education.  ELEMENTARY EDUCATION: Bachelor’s degree in Elementary Education.  SPECIAL EDUCATION: Class B Collaborative Teacher certification in K-6 (or, prior to July 1, 1997, Class B Certificate in Emotional Conflict, Mental Retardation, Mild Learning/Behavior Disabilities, Mild Learning Handicaps, Orthopedically and Other Health Impaired, or Learning Disabilities).  PSYCHOLOGY: Bachelor’s Degree in Psychology.  SERVICE COORDINATOR: Individuals who meet the minimum qualifications for case management of the targeted population under Alabama Medicaid Agency or Bachelor’s degree in related area such as, but not limited to, education, social science, behavioral science, health services administration, rehabilitation, allied health, child/human development, and RN in Alabama. |
| **Bachelors Degree** (continued) | SOCIOLOGY: Bachelor’s Degree in Sociology.  **Other:** Bachelor’s Degree in other related human service fields specific to working with children and families. The following fields of study are acceptable to proceed with the Special Instruction Webinar/Special Instruction Mentorship: Adaptive Physical Education, Behavioral Science, Communication Disorders, Family and Child Development, General Education, Human Development, Human Services, Social Welfare, and Therapeutic Recreation.  **Conditional Other** (pending review and approval by the Personnel Review Committee): Bachelor’s Degree in other health and human service fields such as Health and Recreation and Rehabilitation Counseling coupled with a minimum of 1000 hours experience in working with very young children with disabilities, age birth to five, and their families. |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | AUDIOLOGIST: Au.D. -Doctoral Degree plus 4th year internship (for new licenses beginning January 2007) and licensed by the Alabama Board of Examiners in Speech/Language Pathology and Audiology (unless exempt from licensure).  REGISTERED DIETITIAN: RD - licensed by Alabama Board of Examiners for Dietitian/Nutrition Practice.  OCCUPATIONAL THERAPIST: OT - Occupational Therapist certified by AOTCB and licensed by Alabama Board of Occupational Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 50% on-site supervision..  ORIENTATION/MOBILITY SPECIALIST: OMS - Certification in O & M by the Association for Education and Rehabilitation of the Blind and Visually Impaired; Bachelor’s degree in Visual Impairment.  PHYSICAL THERAPIST: PT - Physical Therapist licensed by Alabama Board of Physical Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 100% on-site supervision.  SOCIAL WORK: LBSW (Licensed Bachelor Social Worker) - Bachelor’s Degree in Social Work from a program accredited by the Council on Social Work Education and licensed by the Alabama Board of Social Work. NOTE: LBSW must be supervised during the first two years in the same position/place of employment by a licensed MSW who is approved by the Social Work Board - either a LGSW (Licensed Graduate Social Worker) or a LCSW (Licensed Certified Social Worker) who is employed by the same agency or a PIP (Private Independent Practitioner) who does not have to be employed by the same agency. Change in position/job responsibilities or place of employment requires the LBSW to repeat six months of supervision.  SPEECH/LANGUAGE PATHOLOGY: SLP - Master’s degree plus Certificate of Clinical Competence in Speech/Language Pathology and licensed by the Alabama Board of Examiners for Speech/Language Pathology and Audiology (unless exempt from licensure) OR in clinical fellowship year with supervision in accordance with ASHA guidelines. |

| **1C** | **1C. ASSISTIVE TECHNOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| --- | --- | --- |
| **SERVICE C.** Selecting, designing, fitting, customizing, adapting, applying, maintaining, repairing, or replacing assistive technology devices.  1C Continued  **⇩** | **HS Diploma/GED** | N/A |
| **Associate Degree**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | OCCUPATIONAL THERAPY ASSISTANT:  OTA -Associate Degree and licensed by Alabama Board of Occupational Therapy, and supervised by a licensed Occupational Therapist as required by the AL Board of OT.  PHYSICAL THERAPIST ASSISTANT: PTA - Associate Degree) and licensed by Alabama Board of Physical Therapy, and supervised by a licensed Physical Therapist as required by the AL Board of PT. |
| **Bachelors Degree** | EARLY CHILDHOOD SPECIAL EDUCATION: ECSE- Bachelor’s degree in Early Childhood Special Education.  EDUCATION FOR HEARING IMPAIRMENT: HI-Bachelor’s degree in Education of the Hearing Impaired.  EDUCATION FOR VISUAL IMPAIRMENT: VI-Bachelor’s degree in Education of the Visually Impaired.  REHABILITATION TECHNOLOGY SPECIALIST: RTS I- Bachelor’s degree in rehabilitation engineering, industrial design, biomedical engineering, electrical engineering, industrial engineering, mechanical engineering, or closely related field.  SPEECH THERAPY ASSOCIATE: STA - Bachelor’s degree in Speech/Language Pathology; authorization for the Assistant Speech Pathologist from the Alabama Board of Examiners in Speech/Language Pathology and Audiology. Must be under the direct supervision of a licensed speech/language pathologist. Direct supervision requires the physical presence of the licensee in the same facility at all times when the assistant is carrying out assigned clinical responsibilities. The licensed supervisor must document direct observation of at least 10% of all clinical services provided by the assistant. |
| **Bachelors Degree**  (continued) | -----------------------------------------------------------------------------------------------------------------------------------------------------  ***The following disciplines may provide this service for up to 2 years from initial employment in EI while working towards the completion of the AEIS Special Instruction Webinar/Special Instruction Mentorship*. *The 2 year timeline does not restart upon employment with a different AEIS program*.**  CHILD DEVELOPMENT: CD - Bachelor’s degree in Child Development.  EARLY CHILDHOOD EDUCATION: ECE-Bachelor’s degree in Early Childhood Education.  ELEMENTARY EDUCATION: Bachelor’s degree in Elementary Education.  SPECIAL EDUCATION: Class B Collaborative Teacher certification in K-6 (or, prior to July 1, 1997, Class B Certificate in Emotional Conflict, Mental Retardation, Mild Learning/Behavior Disabilities, Mild Learning Handicaps, Orthopedically and Other Health Impaired, or Learning Disabilities).  PSYCHOLOGY: Bachelor’s Degree in Psychology.  SOCIAL WORK: LBSW (Licensed Bachelor Social Worker)- Bachelor’s Degree in Social Work from a program accredited by the Council on Social Work Education and licensed by the Alabama Board of Social Work. NOTE: LBSW must be supervised during the first two years in the same position/place of employment by a licensed MSW who is approved by the Social Work Board - either a LGSW (Licensed Graduate Social Worker) or a LCSW (Licensed Certified Social Worker) who is employed by the same agency or a PIP (Private Independent Practitioner) who does not have to be employed by the same agency. Change in position/job responsibilities or place of employment requires the LBSW to repeat six months of supervision.  SOCIOLOGY: Bachelor’s Degree in Sociology.  **Other:** Bachelor’s Degree in other related human service fields specific to working with children and families. The following fields of study are acceptable to proceed with the Special Instruction Webinar/Special Instruction Mentorship: Adaptive Physical Education, Behavioral Science, Communication Disorders, Family and Child Development, General Education, Human Development, Human Services, Social Welfare, and Therapeutic Recreation.  **Conditional Other** (pending review and approval by the Personnel Review Committee): Bachelor’s Degree in other health and human service fields such as Health and Recreation and Rehabilitation Counseling coupled with a minimum of 1000 hours experience in working with very young children with disabilities, age birth to five, and their families. |
| **Masters Degree or Beyond** | N/A |
|  | **Licensed** | REGISTERED DIETITIAN: RD- licensed by Alabama Board of Examiners for Dietitian/Nutrition Practice.  AUDIOLOGIST: Au.D. - Doctoral Degree plus 4th year internship (for new licenses beginning January 2007) and licensed by the Alabama Board of Examiners in Speech/Language Pathology and Audiology (unless exempt from licensure).  OCCUPATIONAL THERAPIST: OT - Occupational Therapist certified by AOTCB and licensed by Alabama Board of Occupational Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 50% on-site supervision.  ORIENTATION/MOBILITY SPECIALIST: OMS - Certification in O & M by the Association for Education and Rehabilitation of the Blind and Visually Impaired; Bachelor’s degree in Visual Impairment.  PHYSICAL THERAPIST: PT - Physical Therapist licensed by Alabama Board of Physical Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 100% on-site supervision.  SPEECH/LANGUAGE PATHOLOGIST: SLP -Master’s degree plus Certificate of Clinical Competence in Speech/Language Pathology and licensed by the Alabama Board of Examiners for Speech/Language Pathology and Audiology (unless exempt from licensure) OR in clinical fellowship year with supervision in accordance with ASHA guidelines |

| **1D** | **1D. ASSISTIVE TECHNOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| --- | --- | --- |
| **SERVICE D.** Coordinating and using other therapies, interventions, or services with assistive technology devices, such as those associated with existing education and rehabilitation plans and programs.  1D Continued  **⇩** | **HS Diploma/GED**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | N/A |
| **Associate Degree**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | CHILD DEVELOPMENT ASSOCIATE: CDA – Associate degree in Child Development or CDA credential.  OCCUPATIONAL THERAPY ASSISTANT:  OTA – Associate Degree and licensed by Alabama Board of Occupational Therapy, and supervised by a licensed Occupational Therapist as required by the AL Board of OT.  PHYSICAL THERAPY: PTA (Physical Therapist Assistant) –Associate Degree and licensed by Alabama Board of Physical Therapy, and supervised by a licensed Physical Therapist as required by the AL Board of PT. |
| **Bachelors Degree** | EARLY CHILDHOOD SPECIAL EDUCATION: ECSE- Bachelor’s degree in Early Childhood Special Education.  EDUCATION FOR HEARING IMPAIRMENT: HI-Bachelor’s degree in Education of the Hearing Impaired.  EDUCATION FOR VISUAL IMPAIRMENT: VI-Bachelor’s degree in Education of the Visually Impaired..  REHABILITATION TECHNOLOGY SPECIALIST: RTS I- Bachelor’s degree in rehabilitation engineering, industrial design, biomedical engineering, electrical engineering, industrial engineering, mechanical engineering, or closely related field.  SERVICE COORDINATOR: Individuals who meet the minimum qualifications for case management of the targeted population under Alabama Medicaid Agency or Bachelor’s degree in related area such as, but not limited to: education, social science, behavioral science, health services administration, rehabilitation, nursing, allied health, and child/human development or  SPEECH THERAPY ASSOCIATE: STA – Bachelor’s degree in Speech/Language Pathology; authorization for the Assistant Speech Pathologist from the Alabama Board of Examiners in Speech/Language Pathology and Audiology. Must be under the direct supervision of a licensed speech/language pathologist, Direct supervision requires the physical presence of the licensee in the same facility at all times when the assistant is carrying out assigned clinical responsibilities. The licensed supervisor must document direct observation of at least 10% of all clinical services provided by the assistant. |
| **Licensed** | LPN – Licensed by the Alabama Board of Nursing (supervised by RN or physician as it pertains to nursing services).  REGISTERED NURSE: Licensed as a registered nurse by the Alabama Board of Nursing (ADN Associate Degree)  REGISTERED NURSE: RN- Licensed as a registered nurse by the Alabama Board of Nursing (BSN Bachelor’s Degree)  OCCUPATIONAL THERAPIST: OT – Occupational Therapist certified by AOTCB and licensed by Alabama Board of Occupational Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 50% on-site supervision..  ORIENTATION/MOBILITY SPECIALIST: OMS – Certification in O & M by the Association for Education and Rehabilitation of the Blind and Visually Impaired; Bachelor’s degree in Visual Impairment.  PHYSICAL THERAPIST: PT – Physical Therapist licensed by Alabama Board of Physical Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 100% on-site supervision |
|  | **Bachelors Degree (CONTINUED)** | ***The following disciplines may provide this service for up to 2 years from initial employment in EI while working towards the completion of the AEIS Special Instruction Webinar/Special Instruction Mentorship*. *The 2 year timeline does not restart upon employment with a different AEIS program*.**  CHILD DEVELOPMENT: CD – Bachelor’s degree in Child Development.  EARLY CHILDHOOD EDUCATION: ECE- Bachelor’s degree in Early Childhood Education.  ELEMENTARY EDUCATION: Bachelor’s degree in Elementary.  SPECIAL EDUCATION: Class B Collaborative Teacher certification in K-6 (or, prior to July 1, 1997, Class B Certificate in Emotional Conflict, Mental Retardation, Mild Learning/Behavior Disabilities, Mild Learning Handicaps, Orthopedically and Other Health Impaired, or Learning Disabilities).  PSYCHOLOGY: Bachelor’s Degree in Psychology.  SOCIOLOGY: Bachelor’s Degree in Sociology.  **Other:** Bachelor’s Degree in other related human service fields specific to working with children and families. The following fields of study are acceptable to proceed with the Special Instruction Webinar/Special Instruction Mentorship: Adaptive Physical Education, Behavioral Science, Communication Disorders, Family and Child Development, General Education, Human Development, Human Services, Social Welfare, and Therapeutic Recreation.  **Conditional Other** (pending review and approval by the Personnel Review Committee): Bachelor’s Degree in other health and human service fields such as Health and Recreation and Rehabilitation Counseling coupled with a minimum of 1000 hours experience in working with very young children with disabilities, age birth to five, and their families. |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | AUDIOLOGIST: Au.D. –Doctoral Degree plus 4th year internship (for new licenses beginning January 2007) and licensed by the Alabama Board of Examiners in Speech/Language Pathology and Audiology (unless exempt from licensure).  REGISTERED DIETITIAN: RD- licensed by Alabama Board of Examiners for Dietitian/Nutrition Practice.  SOCIAL WORK: LBSW (Licensed Bachelor Social Worker)- Bachelor’s Degree in Social Work from a program accredited by the Council on Social Work Education and licensed by the Alabama Board of Social Work. NOTE: LBSW must be supervised during the first two years in the same position/place of employment by a licensed MSW who is approved by the Social Work Board – either a LGSW (Licensed Graduate Social Worker) or a LCSW (Licensed Certified Social Worker) who is employed by the same agency or a PIP (Private Independent Practitioner) who does not have to be employed by the same agency. Change in position/job responsibilities or place of employment requires the LBSW to repeat six months of supervision.  SPEECH/LANGUAGE PATHOLOGIST: SLP – Master’s degree plus Certificate of Clinical Competence in Speech/Language Pathology and licensed by the Alabama Board of Examiners for Speech/Language Pathology and Audiology (unless exempt from licensure) OR in clinical fellowship year with supervision in accordance with ASHA guidelines. |

| **1 E-F** | **1E-F. ASSISTIVE TECHNOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
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| **SERVICE E.** Training or technical assistance for a child with disabilities or, if appropriate, that child’s family.  **SERVICE F.** Training or technical assistance for professionals (including individuals providing early intervention services), or other individuals who provide services to or are otherwise substantially involved in the major life functions of individuals with disabilities.  **1 E-F** Continued  **⇩** | **HS Diploma/GED**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | N/A |
| **Associate Degree**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | OCCUPATIONAL THERAPY ASSISTANT: COTA -Associate Degree and licensed by Alabama Board of Occupational Therapy, and supervised by a licensed Occupational Therapist as required by the AL Board of OT.  PHYSICAL THERAPIST ASSISTANT: PTA - Associate Degree and licensed by Alabama Board of Physical Therapy, and supervised by a licensed Physical Therapist as required by the AL Board of PT. |
| **Bachelors Degree** | EARLY CHILDHOOD SPECIAL EDUCATION: ECSE-Bachelor’s degree in Early Childhood Special Education.  EDUCATION FOR HEARING IMPAIRMENT: HI-Bachelor’s degree in Education of the Hearing Impaired.  EDUCATION FOR VISUAL IMPAIRMENT: VI-Bachelor’s degree in Education of the Visually Impaired.  REHABILITATION THERAPY SPECIALIST: RTS I- Bachelor’s degree in rehabilitation engineering, industrial design, biomedical engineering, electrical engineering, industrial engineering, mechanical engineering, or closely related field.  SPEECH THERAPY ASSOCIATE: STA - Bachelor’s degree in Speech/Language Pathology; authorization for the Assistant Speech Pathologist from the Alabama Board of Examiners in Speech/Language Pathology and Audiology. Must be under the direct supervision of a licensed speech/language pathologist, Direct supervision requires the physical presence of the licensee in the same facility at all times when the assistant is carrying out assigned clinical responsibilities. The licensed supervisor must document direct observation of at least 10% of all clinical services provided by the assistant.  -----------------------------------------------------------------------------------------------------------------------------------------------------  ***The following disciplines may provide this service for up to 2 years from initial employment in EI while working towards the completion of the AEIS Special Instruction Webinar/Special Instruction Mentorship*. *The 2 year timeline does not restart upon employment with a different AEIS program*.**  CHILD DEVELOPMENT: CD - Bachelor’s degree in Child Development.  EARLY CHILDHOOD EDUCATION: ECE-Bachelor’s degree in Early Childhood Education.  ELEMENTARY EDUCATION: Bachelor’s degree in Elementary Education.  SPECIAL EDUCATION: Class B Collaborative Teacher certification in K-6 (or, prior to July 1, 1997, Class B Certificate in Emotional Conflict, Mental Retardation, Mild Learning/Behavior Disabilities, Mild Learning Handicaps, Orthopedically and Other Health Impaired, or Learning Disabilities).  PSYCHOLOGY: Bachelor’s Degree in Psychology. |
|  | **Bachelors Degree** (continued) | SOCIOLOGY: Bachelor’s Degree in Sociology.  **Other:** Bachelor’s Degree in other related human service fields specific to working with children and families. The following fields of study are acceptable to proceed with the Special Instruction Webinar/Special Instruction Mentorship: Adaptive Physical Education, Behavioral Science, Communication Disorders, Family and Child Development, General Education, Human Development, Human Services, Social Welfare, and Therapeutic Recreation.  **Conditional Other** (pending review and approval by the Personnel Review Committee): Bachelor’s Degree in other health and human service fields such as Health and Recreation and Rehabilitation Counseling coupled with a minimum of 1000 hours experience in working with very young children with disabilities, age birth to five, and their families. |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | AUDIOLOGIST: Au.D. -Doctoral Degree plus 4th year internship (for new licenses beginning January 2007) and licensed by the Alabama Board of Examiners in Speech/Language Pathology and Audiology (unless exempt from licensure).  LPN - Licensed by the Alabama Board of Nursing (supervised by RN or physician as it pertains to nursing services).  REGISTERED NURSE: RN - Licensed as a registered nurse by the Alabama Board of Nursing (ADN Associate Degree)  NURSING: RN - Licensed as a registered nurse by the Alabama Board of Nursing (BSN Bachelor’s Degree)  OCCUPATIONAL THERAPIST: OT - Occupational Therapist certified by AOTCB and licensed by Alabama Board of Occupational Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 50% on-site supervision..  ORIENTATION/MOBILITY SPECIALIST: OMS - Certification in O & M by the Association for Education and Rehabilitation of the Blind and Visually Impaired; Bachelor’s degree in Visual Impairment.  PHYSICAL THERAPIST: PT - Physical Therapist licensed by Alabama Board of Physical Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 100% on-site supervision.  REGISTERED DIETITIAN: RD- licensed by Alabama Board of Examiners for Dietitian/Nutrition Practice.  SOCIAL WORK: LBSW (Licensed Bachelor Social Worker) - Bachelor’s Degree in Social Work from a program accredited by the Council on Social Work Education and licensed by the Alabama Board of Social Work. NOTE: LBSW must be supervised during the first two years in the same position/place of employment by a licensed MSW who is approved by the Social Work Board - either a LGSW (Licensed Graduate Social Worker) or a LCSW (Licensed Certified Social Worker) who is employed by the same agency or a PIP (Private Independent Practitioner) who does not have to be employed by the same agency. Change in position/job responsibilities or place of employment requires the LBSW to repeat six months of supervision  SPEECH/LANGUAGE PATHOLOGIST: SLP - Master’s degree plus Certificate of Clinical Competence in Speech/Language Pathology and licensed by the Alabama Board of Examiners for Speech/Language Pathology and Audiology (unless exempt from licensure) OR in clinical fellowship year with supervision in accordance with ASHA guidelines. |

| **2A** | **2A. AUDIOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below.* *Discipline-specific requirements for billing purposes may vary per funding source.*** | |
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| **SERVICE A.** Identification of children with auditory impairment, using at risk criteria and appropriate audiologic screening techniques. | **HS Diploma/GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | AUDIOLOGIST: Au.D.-Doctoral Degree plus 4th year internship (for new licenses beginning January 2007) and licensed by the Alabama Board of Examiners in Speech/Language Pathology and Audiology (unless exempt from licensure).  PHYSICIAN: MD - Licensed Doctor of Medicine.  \*Physician Assistant and Certified Registered Nurse Practitioner within their scope of practice in Alabama.  SPEECH/LANGUAGE PATHOLOGIST: SLP -Master’s degree plus Certificate of Clinical Competence in Speech/Language Pathology and licensed by the Alabama Board of Examiners for Speech/Language Pathology and Audiology (unless exempt from licensure) OR in clinical fellowship year with supervision in accordance with ASHA guidelines. |

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| **2B** | **2B. AUDIOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below.* *Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE B.** Determination of the range, nature and degree of hearing loss and communication functions by use of audiological evaluation procedures. | **HS Diploma/GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | AUDIOLOGIST: Au.D-Doctoral Degree plus 4th year internship (for new licenses beginning January 2007) and licensed by the Alabama Board of Examiners in Speech/Language Pathology and Audiology (unless exempt from licensure). |

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| **2C** | **2C. AUDIOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below.* *Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE C.** Referral for medical and other services necessary for the habilitation or rehabilitation of children with auditory impairment. | **HS Diploma/GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | AUDIOLOGIST: Au.D-Doctoral Degree plus 4th year internship (for new licenses beginning January 2007) and licensed by the Alabama Board of Examiners in Speech/Language Pathology and Audiology (unless exempt from licensure).  PHYSICIAN: MD – Licensed Doctor of Medicine.  \*Physician Assistant and Certified Registered Nurse Practitioner within their scope of practice in Alabama. |

| **2D** | **2D. AUDIOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below.* *Discipline-specific requirements for billing purposes may vary per funding source.*** | |
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| **SERVICE D.** Provision of auditory training, aural rehabilitation, speech reading and listening device orientation and training, and other services. | **HS Diploma/GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | AUDIOLOGIST: Au.D-Doctoral Degree plus 4th year internship (for new licenses beginning January 2007) and licensed by the Alabama Board of Examiners in Speech/Language Pathology and Audiology (unless exempt from licensure).  SPEECH/LANGUAGE PATHOLOGIST: SLP -Master’s degree plus Certificate of Clinical Competence in Speech/Language Pathology and licensed by the Alabama Board of Examiners for Speech/Language Pathology and Audiology (unless exempt from licensure) OR in clinical fellowship year with supervision in accordance with ASHA guidelines. |

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| **2E** | **2E. AUDIOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below.* *Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE E.** Provision of services for the prevention of hearing loss. | **HS Diploma/GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | AUDIOLOGIST: Au.D-Doctoral Degree plus 4th year internship (for new licenses beginning January 2007) and licensed by the Alabama Board of Examiners in Speech/Language Pathology and Audiology (unless exempt from licensure).  PHYSICIAN: MD – Licensed Doctor of Medicine.  Physician Assistant and Certified Registered Nurse Practitioner within their scope of practice in Alabama. |

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| **2F** | **2F. AUDIOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below.* *Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE F.** Determination of the child’s need for individual amplification, including selecting, fitting, and dispensing appropriate listening and vibrotactile devices and evaluating the effectiveness of those devices. | **HS Diploma/GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | AUDIOLOGIST: Au.D-Doctoral Degree plus 4th year internship (for new licenses beginning January 2007) and licensed by the Alabama Board of Examiners in Speech/Language Pathology and Audiology (unless exempt from licensure). |

| **3A** | **3A. FAMILY TRAINING, COUNSELING, AND HOME VISITS**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below.* *Discipline-specific requirements for billing purposes may vary per funding source.*** | |
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| **SERVICE A.** Family Training and Home Visits (i.e., services provided, as appropriate, by social workers, psychologists, and other qualified personnel to assist the family of a child eligible under this part [IDEA, Part C] in understanding the special needs of the child and enhancing the child’s development [in coordination with and under the guidance of the IFSP team and as outlined on the IFSP]).  **3A** Continued  **⇩** | **HS Diploma/ GED**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | Individual with High School diploma or equivalent with experience in working with young children.  NURSING: LPN - Licensed by Alabama Board of Nursing (supervised by RN or Physician as it pertains to nursing services). |
| **Associate Degree**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | CHILD DEVELOPMENT ASSOCIATE:  CDA -Associate degree in Child Development  OCCUPATIONAL THERAPY ASSISTANT: COTA - Associate Degree and licensed by Alabama Board of Occupational Therapy, and supervised by a licensed Occupational Therapist as required by the AL Board of OT.  PHYSICAL THERAPIST ASSISTANT: PTA - Associate Degree and licensed by Alabama Board of Physical Therapy, and supervised by a licensed Physical Therapist as required by the AL Board of PT. |
| **Bachelors Degree** | ***NOTE: Any discipline listed below providing additional training for families that is outside of their scope of practice must complete the AEIS Special Instruction Webinar/Special Instruction Mentorship as described below.***  EARLY CHILDHOOD SPECIAL EDUCATION: ECSE- Bachelor’s degree in Early Childhood Special Education.  EDUCATION FOR HEARING IMPAIRMENT: HI-Bachelor’s degree in Education of the Hearing Impaired.  EDUCATION FOR VISUAL IMPAIRMENT: VI- Bachelor’s degree in Education of the Visually Impaired..  REHABILITATION SPECIALIST: RTS I- Bachelor’s degree in rehabilitation engineering, industrial design, biomedical engineering, electrical engineering, industrial engineering, mechanical engineering, or closely related field.  SPEECH THERAPY ASSOCIATE: STA - Bachelor’s degree in Speech/Language Pathology; authorization for the Assistant Speech Pathologist from the Alabama Board of Examiners in Speech/Language Pathology and Audiology. Must be under the direct supervision of a licensed speech/language pathologist. Direct supervision requires the physical presence of the licensee in the same facility at all times when the assistant is carrying out assigned clinical responsibilities. The licensed supervisor must document direct observation of at least ten percent (10%) of all clinical services provided by the assistant. |
| **Bachelors Degree** (continued) | ---------------------------------------------------------------------------------------------------------------------------------------------------  *The following disciplines may provide this service for up to 2 years from initial employment in EI while working towards the completion of the AEIS Special Instruction Webinar/Special Instruction Mentorship*. *The 2 year timeline does not restart upon employment with a different AEIS program*.  CHILD DEVELOPMENT: CD - Bachelor’s degree in Child Development.  EARLY CHILDHOOD EDUCATION: ECE - Bachelor’s degree in Early Childhood Education.  ELEMENTARY EDUCATION: Bachelor’s degree in Elementary Education.  SPECIAL EDUCATION: Class B Collaborative Teacher certification in K-6 (or, prior to July 1, 1997, Class B Certificate in Emotional Conflict, Mental Retardation, Mild Learning/Behavior Disabilities, Mild Learning Handicaps, Orthopedically and Other Health Impaired, or Learning Disabilities).  PSYCHOLOGY: Bachelor’s degree in Psychology.  SOCIOLOGY: Bachelor’s degree in Sociology.  **Other:** Bachelor’s Degree in other related human service fields specific to working with children and families. The following fields of study are acceptable to proceed with the Special Instruction Webinar/Special Instruction Mentorship: Adaptive Physical Education, Behavioral Science, Communication Disorders, Family and Child Development, General Education, Human Development, Human Services, Social Welfare, and Therapeutic Recreation.  **Conditional Other** (pending review and approval by the Personnel Review Committee): Bachelor’s Degree in other health and human service fields such as Health and Recreation and Rehabilitation Counseling coupled with a minimum of 1000 hours experience in working with very young children with disabilities, age birth to five, and their families. |
| **Masters Degree or Beyond** | MARRIAGE & FAMILY THERAPY ASSOCIATE: Masters or Doctoral Degree in Marriage and Family Therapy and completion of 12month internship as per Board approved rules and regulations..  REHABILITATION COUNSELOR: Masters Degree in Rehabilitation Counseling. |
| **Licensed** | OCCUPATIONAL THERAPIST: OT - Occupational Therapist certified by AOTCB and licensed by Alabama Board of Occupational Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 50% on-site supervision..  ORIENTATION/MOBILITY SPECIALIST: OMS - Certification in O & M by the Association for Education and Rehabilitation of the Blind and Visually Impaired; Bachelor’s degree in Visual Impairment.  PHYSICAL THERAPIST: PT - Physical Therapist licensed by Alabama Board of Physical Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 100% on-site supervision.  REGISTERED NURSE: RN - Licensed as a registered nurse by the Alabama Board of Nursing (BSN Bachelor’s Degree)  REGISTERED DIETITIAN: RD - Licensed as a Registered Dietitian by the Alabama Board of Examiners for Dietetic/Nutrition Practice  AUDIOLOGIST: Au.D-Doctoral Degree plus 4th year internship (for new licenses beginning January 2007) and licensed by the Alabama Board of Examiners in Speech/Language Pathology and Audiology (unless exempt from licensure).  LICENSED PROFESSIONAL COUNSELOR: LPC -Masters or Doctoral Degree in Counseling from a CACREP or CORE accredited program, 3000 hours supervised experience in professional counseling with Board approved supervision, and passage of Board approved examination.  ASSOCIATE LICENSED COUNSELOR:  ALC- Master’s degree or above in counseling, six months supervised experience as an Associate Licensed Counselor in Alabama by a qualified Supervising Licensed Professional Counselor, and passage of Board approved examination.  LICENSED MARRIAGE & FAMILY THERAPIST: LMFT -Masters or Doctoral Degree in Marriage and Family Therapy and completion of 12 month internship as per Board approved rules and regulations plus passage of marriage and family therapy Board approved examination, 2 years post-degree full time experience, 200 hours post degree supervision, and 1000 post degree direct client hours.  LICENSED PSYCHOLOGIST: Licensed by Alabama Board of Examiners in Psychology with coursework and supervised experience in area of child and family  SPEECH/LANGUAGE PATHOLOGIST: SLP -Master’s degree plus Certificate of Clinical Competence in Speech/Language Pathology and licensed by the Alabama Board of Examiners for Speech/Language Pathology and Audiology (unless exempt from licensure) OR in clinical fellowship year with supervision in accordance with ASHA guidelines.  SOCIAL WORK: LBSW (Licensed Bachelor Social Worker)- Bachelor’s Degree in Social Work from a program accredited by the Council on Social Work Education and licensed by the Alabama Board of Social Work. NOTE: LBSW must be supervised during the first two years in the same position/place of employment by a licensed MSW who is approved by the Social Work Board - either a LGSW (Licensed Graduate Social Worker) or a LCSW (Licensed Certified Social Worker) who is employed by the same agency or a PIP (Private Independent Practitioner) who does not have to be employed by the same agency. Change in position/job responsibilities or place of employment requires the LBSW to repeat six months of supervision. |

| **3B** | **3B. FAMILY TRAINING, COUNSELING, AND HOME VISITS**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below.* *Discipline-specific requirements for billing purposes may vary per funding source.*** | |
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| **SERVICE B.** Counseling  (Formal, therapeutic interventions specifically designed to meet the emotional needs of children and their families) | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | MARRIAGE & FAMILY THERAPY ASSOCIATE: Masters or Doctoral Degree in Marriage and Family Therapy and completion of 12month internship as per Board approved rules and regulations.  REHABILITATION COUNSELOR: Masters degree in Rehabilitation Counseling |
| **Licensed** | LICENSED PROFESSIONAL COUNSELOR: LPC -Masters or Doctoral Degree in Counseling from a CACREP or CORE accredited program, 3000 hours supervised experience in professional counseling with Board approved supervision, and passage of Board approved examination.  ASSOCIATE LICENSED COUNSELOR:  ALC- Master’s degree or above in counseling, six months supervised experience as an Associate Licensed Counselor in Alabama by a qualified Supervising Licensed Professional Counselor, and passage of Board approved examination.  LICENSED MARRIAGE & FAMILY THERAPIST: LMFT -Masters or Doctoral Degree in Marriage and Family Therapy and completion of 12 month internship as per Board approved rules and regulations plus passage of marriage and family therapy Board approved examination, 2 years post-degree full time experience, 200 hours post degree supervision, and 1000 post degree direct client hours.  LICENSED PSYCHOLOGIST: Licensed by Alabama Board of Examiners in Psychology with coursework and supervised experience in area of child and family.  LCSW (Licensed Certified Social Worker): Masters degree in Social Work from a program accredited by the Council on Social Work Education.  LGSW (Licensed Graduate Social Worker): Masters degree in Social Work from a program accredited by the Council on Social Work Education. NOTE: LGSW must be supervised by a LCSW for two years to obtain board approval to take the LCSW exam. |

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| **4A** | **4A. HEALTH SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE A.** Services such as clean intermittent catherization, tracheotomy care, tube feeding, the changing of dressings or colostomy collection bags, and other health services. | **HS Diploma/ GED**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | N/A |
| **Associate Degree**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
|  | **Licensed** | LICENSED PRACTICAL NURSE: LPN – Licensed by Alabama Board of Nursing and supervised by an RN or physician.  REGISTERED NURSE: RN- Licensed as a registered nurse by the Alabama Board of Nursing (ADN Associate Degree)  REGISTERED DIETITIAN (Tube feeding only): RD – Licensed as a Registered Dietitian by the Alabama Board of Examiners for Dietetic/Nutrition Practice.  PHYSICIAN: MD –Licensed Doctor of Medicine.  CLINICAL NURSE SPECIALIST: CNS – RN – Licensed as a registered nurse by the Alabama Board of Nursing (ABN); completion of an organized program of nursing education at the graduate level for advanced practice roles; and certified by the ABN in the practice of advanced practice nursing. |

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| **4B** | **4B. HEALTH SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE B.**  Consultation by physicians with other service providers concerning the special health care needs of eligible children that will need to be addressed in the course of providing other early intervention services. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | PHYSICIAN: MD –Licensed Doctor of Medicine.  CERTIFIED REGISTERED NURSE PRACTITIONER: CRNP – RN – Licensed as a registered nurse by the Alabama Board of Nursing (ABN); completion of an organized program of nursing education at the graduate level for advanced practice roles; certified by the ABN in the practice of advanced practice nursing; and subject to collaborative practice agreements with an Alabama physician (MD or DO). |

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| **5 A-B** | **5A-B. MEDICAL SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE A.** Diagnostic purposes.  **SERVICE B.** Evaluation purposes. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
|  | **Licensed** | PHYSICIAN: MD –Licensed Doctor of Medicine.  PHYSICIAN ASSISTANT AND CERTIFIED REGISTERED NURSE PRACTITIONER within their scope of practice in Alabama. |

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| **6 A-C** | **6A-C. NURSING SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE A.** The assessment of health status for the purpose of providing nursing care, including the identification of patterns of human response to actual or potential health problems.  **SERVICE B.** The provision of nursing care to prevent health problems, restore or improve functioning, and promote optimal health and development.  **SERVICE C.** Administration of medications, treatments, and regimens prescribed by a licensed physician. | **HS Diploma/ GED**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | N/A |
| **Associate Degree**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | LICENSED PRACTICAL NURSE: LPN – Licensed by Alabama Board of Nursing and supervised by an RN or physician.  REGISTERED NURSE: RN- Licensed as a registered nurse by the Alabama Board of Nursing (ADN Associate Degree) |

| **7 A-B** | **7A-B. NUTRITION**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
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| **SERVICE A.** Conducting individual assessments in nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences.  **SERVICE B.** Developing and monitoring appropriate plans to address the nutritional needs of children eligible under this part, based on the findings of the individual nutritional assessment. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | REGISTERED DIETITIAN: RD - licensed as a Registered Dietitian by the Alabama Board of Examiners for Dietetic/Nutrition Practice. |

| **7C** | **7C. NUTRITION**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
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| **SERVICE C.** Making referrals to appropriate community resources to carry out nutritional goals. | **HS Diploma/ GED**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | N/A |
| **Associate Degree**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | N/A |
| **Bachelors Degree** | SERVICE COORDINATOR: Bachelor’s degree in related area such as, but not limited to, education, social science, behavioral science, health services administration, rehabilitation, nursing, allied health, and child/human development or individuals who meet the minimum qualifications for case management of the targeted population under Alabama Medicaid Agency.  OTHER: Any other discipline working with the child and family. |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | LICENSED PRACTICAL NURSE: LPN- Licensed by Alabama Board of Nursing and supervised by RN or Physician.  REGISTERED NURSE: RN- Licensed as a registered nurse by the Alabama Board of Nursing (ADN Associate Degree).  REGISTERED DIETITIAN: RD - licensed as a Registered Dietitian by the Alabama Board of Examiners for Dietetic/Nutrition Practice.  SOCIAL WORK LBSW (Licensed Bachelor Social Worker): Bachelor’s Degree in Social Work from a program accredited by the Council on Social Work Education and licensed by the Alabama Board of Social Work. NOTE: LBSW must be supervised during the first two years in the same position/place of employment by a licensed MSW who is approved by the Social Work Board - either a LGSW (Licensed Graduate Social Worker) or a LCSW (Licensed Certified Social Worker) who is employed by the same agency r a PIP (Private Independent Practitioner) who does not have to be employed by the same agency. Change in position/job responsibilities or place of employment requires the LBSW to repeat six months of supervision. |

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| **8A** | **8A. OCCUPATIONAL THERAPY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE A.** Identification, assessment, and intervention. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | OCCUPATIONAL THERAPIST: OT –Certified by NBCOT (National Board of Certification in OT) and licensed by Alabama Board of Occupational Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 50% on-site supervision. |

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| **8B** | **8B. OCCUPATIONAL THERAPY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE B.** Adaptation of the environment and selection, design, and fabrication of assistive and orthotic devices to facilitate development and promote the acquisition of functional skills. | **HS Diploma/ GED** | N/A |
| **Associate Degree**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | OCCUPATIONAL THERAPY ASSISTANT: OTA - Occupational Therapy Assistant (Associate Degree) certified by NBCOT (National Board of Certification in OT), licensed by Alabama Board of Occupational Therapy, and supervised by a licensed Occupational Therapist as required by the AL Board of OT OR possession of Alabama temporary license (while awaiting licensing exam) with 50% on-site supervision. |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | OCCUPATIONAL THERAPIST: OT Certified by NBCOT (National Board of Certification in OT) and licensed by Alabama Board of Occupational Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 50% on-site supervision. |

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| **8C** | **8C. OCCUPATIONAL THERAPY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE C.** Prevention or minimization of the impact of initial or future impairment, delay in development, or loss of functional ability. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | OCCUPATIONAL THERAPIST: OT –Certified by NBCOT (National Board of Certification in OT) and licensed by Alabama Board of Occupational Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 50% on-site supervision. |

| **9 A-B** | **9A-B. PHYSICAL THERAPY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
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| **SERVICE A.** Screening, evaluation, and assessment of infants and toddlers to identify movement dysfunction.  **SERVICE B.** Obtaining, interpreting, and integrating information appropriate to program planning, to prevent, alleviate, or compensate for movement dysfunction and related functional problems. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | PHYSICAL THERAPIST: PT - Licensed by Alabama Board of Physical Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 100% on-site supervision. |

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| **9C** | **9C. PHYSICAL THERAPY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certification equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE C.** Providing individual and group services or treatment to prevent, alleviate, or compensate for movement dysfunction and related functional problems. | **HS Diploma/ GED** | N/A |
| **Associate**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | PHYSICAL THERAPIST ASSISTANT: PTA – Physical Therapist Assistant (Associate Degree) and licensed by Alabama Board of Physical Therapy, and supervised by a licensed Physical Therapist as required by the AL Board of PT. |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | PHYSICAL THERAPIST: PT –Licensed by Alabama Board of Physical Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 100% on-site supervision. |

| **10A** | **10A. PSYCHOLOGICAL SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
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| **SERVICE A.** Administering psychological and developmental tests and other assessment procedures. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | LICENSED PSYCHOLOGIST: Ph.D. and licensed by Alabama Board of Examiners in Psychology with coursework and supervised experience in area of child and family.  PSYCHOLOGICAL TECHNICIAN: Masters degree in Psychology with coursework and supervised experience in area of child and family, and licensed by the Alabama Board of Examiners in Psychology (must be supervised by Licensed Psychologist).  SCHOOL PSYCHOLOGIST: Certified by the Alabama Department of Education for the AA Certificate as a School Psychologist and/or holds the National Certification in School Psychology (NCSP).  SCHOOL PSYCHOMETRIST: Certified by the Alabama Department of Education for the A Certificate as a School Psychometrist and/or listed in the Alabama Roster of Approved Psychologists and Psychometrists for Testing Children Referred for Placement in Special Education Classes. |

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| **10B** | **10B. PSYCHOLOGICAL SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE B.** Interpreting assessment results. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | LICENSED PSYCHOLOGIST: Ph.D. and licensed by Alabama Board of Examiners in Psychology with coursework and supervised experience in area of child and family.  SCHOOL PSYCHOLOGIST: Certified by the Alabama Department of Education for the AA Certificate as a School Psychologist and/or holds the National Certification in School Psychology (NCSP).  SCHOOL PSYCHOMETRIST: Certified by the Alabama Department of Education for the A Certificate as a School Psychometrist and/or listed in the Alabama Roster of Approved Psychologists and Psychometrists for Testing Children Referred for Placement in Special Education Classes. |

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| **10C** | **10C. PSYCHOLOGICAL SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE C.** Obtaining, integrating and interpreting information about child behavior, and child and family conditions related to learning, mental health, and development. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | LICENSED PSYCHOLOGIST: Ph.D. and licensed by Alabama Board of Examiners in Psychology with coursework and supervised experience in area of child and family.  SCHOOL PSYCHOLOGIST: Certified by the Alabama Department of Education for the AA Certificate as a School Psychologist and/or holds the National Certification in School Psychology (NCSP). |

| **10D** | **10D. PSYCHOLOGICAL SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
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| **SERVICE D.** Planning and managing a program of psychological services, including psychological counseling for children and parents, family counseling, consultation on child development, and parent training, and education programs. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | LICENSED PSYCHOLOGIST: Ph.D. and licensed by Alabama Board of Examiners in Psychology with coursework and supervised experience in area of child and family.  SCHOOL PSYCHOLOGIST: Certified by the Alabama Department of Education for the AA Certificate as a School Psychologist and/or holds the National Certification in School Psychology (NCSP).  PSYCHOLOGICAL TECHNICIAN: Masters degree in Psychology with coursework and supervised experience in area of child and family, and licensed by the Alabama Board of Examiners in Psychology (must be supervised by Licensed Psychologist). |

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| **11 A-M** | **11A-M. SERVICE COORDINATION**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE A.** Coordinating all services across agency lines.  **SERVICE B.** Serving as the single point of contact in helping parents to obtain the services and assistance they need.  **SERVICE C.** Assisting parents of eligible children in gaining access to the early intervention services and other services identified in the IFSP.  **SERVICE D.** Coordinating the provision of early intervention services and other services (such as medical services for other than diagnostic and evaluation purposes) that the child needs or is being provided.  **SERVICE E.** Facilitating the timely delivery of available services.  **SERVICE F.** Continuously seeking the appropriate services and situations necessary to benefit the development of each child being served for the duration of the child’s eligibility.  **SERVICE G.** Coordinating the performance of evaluations and assessments.  **SERVICE H.** Facilitating and participating in the development, review, and evaluation of IFSPs.  **SERVICE I.** Assisting families in identifying available service providers.  **SERVICE J.** Coordinating and monitoring the delivery of available services.  **SERVICE K.** Informing families of the availability of advocacy services.  **SERVICE L.** Coordinating with medical and health providers,  **SERVICE M.** Facilitating the development of a transition plan to preschool services, if appropriate. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | SERVICE COORDINATOR: Bachelor’s degree in related human service fields such as, but not limited to, allied health, behavioral science, child/human/family development, child life family studies, communication disorders, education, health and recreation, health services administration, psychology, rehabilitation, social science, social welfare, sociology,  OR RN in Alabama  AND documented attendance at the “Journey Through Early Intervention in Alabama (Level I)” training within the first six months of employment and “Applications of Journey Through Early Intervention in Alabama (Level II)” within the first year of employment with Alabama’s Early Intervention System. |
| **Masters Degree or Beyond** | N/A |

| **12A** | **12A SIGN LANGUAGE AND CUED LANGUAGE**  *NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.* | |
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| **SERVICE:**  a) Teaching sign language, cued language | **HS Diploma/ GED** | NA |
| **Associate Degree**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | NA |
| **Bachelors Degree** | EDUCATION FOR HEARING IMPAIRMENT: HI -Bachelor’s degree in Education of the Hearing Impaired.  PERMITTED OR LICENSED INTERPRETER |
| **Masters Degree or Beyond** | EDUCATION FOR HEARING IMPAIRMENT: HI -Master’s degree in Education of the Hearing Impaired. |

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| **12B** | **12B SIGN LANGUAGE AND CUED LANGUAGE**  *NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.* | |
| b) Auditory/oral language | **HS Diploma/ GED** | N/A |
| **Associate Degree**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | N/A |
| **Bachelors Degree** | EDUCATION FOR HEARING IMPAIRMENT: HI -Bachelor’s degree in Education of the Hearing Impaired. |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | AUDIOLOGIST LSLS  SPEECH/LANGUAGE PATHOLOGIST: SLP –Master’s degree plus Certificate of Clinical Competence in Speech/Language Pathology and licensed by the Alabama Board of Examiners for Speech/Language Pathology and Audiology (unless exempt from licensure) OR in clinical fellowship year with supervision in accordance with ASHA guidelines. |

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| **12C** | **12C SIGN LANGUAGE AND CUED LANGUAGE**  *NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.* | |
| c) Providing oral transliteration services (such as amplification), and providing sign and cued language interpretation**.** | **HS Diploma/ GED** | N/A |
| **Associate Degree**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | PERMITTED OR LICENSED INTERPRETER |

| **13 A-B** | **13A-B. SOCIAL WORK SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.***  **To be considered as an independent Social Work vendor (not affiliated with an AEIS provider agency), individuals must have PIP certification.** | |
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| **SERVICE A.** Making home visits to evaluate the child's living conditions and patterns of parent-child interaction.  **SERVICE B.** Preparing a social or emotional development assessment of the child within the family context | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | LBSW (Licensed Bachelor Social Worker): Bachelor’s Degree in Social Work from a program accredited by the Council on Social Work Education and licensed by the Alabama Board of Social Work. NOTE: Must be supervised during the first two years in the same position/place of employment by a licensed MSW who is approved by the Social Work Board - either a LGSW (Licensed Graduate Social Worker) or a LCSW (Licensed Certified Social Worker) who is employed by the same agency or a PIP (Private Independent Practitioner) who does not have to be employed by the same agency. Change in position/job responsibilities or place of employment requires the LBSW to repeat six months of supervision. |

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| **13C** | **13C. SOCIAL WORK SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.***  **To be considered as an independent Social Work vendor (not affiliated with an AEIS provider agency), individuals must have PIP certification.** | |
| **SERVICE C.** Providing individual and family-group counseling with parents and other family members, and providing appropriate social skill-building activities with the child and parents. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | LCSW (Licensed Certified Social Worker): Masters degree in Social Work from a program accredited by the Council on Social Work Education.  LGSW (Licensed Graduate Social Worker): Masters degree in Social Work from a program accredited by the Council on Social Work Education. NOTE: LGSW must be supervised by a LCSW for two years to obtain board approval to take the LCSW exam. |

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| **13 D-E** | **13D-E. SOCIAL WORK SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.***  **To be considered as an independent Social Work vendor (not affiliated with an AEIS provider agency), individuals must have PIP certification.** | |
| **SERVICE D.** Working with those problems in a child’s and family’s living situation (home, community, and any center where early intervention services are provided) that affect the child’s maximum utilization of early intervention services.  **SERVICE E.** Identifying, mobilizing, and coordinating community resources and services to enable the child and family to receive maximum benefit from early intervention services. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | LBSW (Licensed Bachelor Social Worker): Bachelor’s Degree in Social Work from a program accredited by the Council on Social Work Education and licensed by the Alabama Board of Social Work. NOTE: Must be supervised during the first two years in the same position/place of employment by a licensed MSW who is approved by the Social Work Board – either a LGSW (Licensed Graduate Social Worker) or a LCSW (Licensed Certified Social Worker) who is employed by the same agency or a PIP (Private Independent Practitioner) who does not have to be employed by the same agency. Change in position/job responsibilities or place of employment requires the LBSW to repeat six months of supervision. |

| **14 A-D** | **14A-D. SPECIAL INSTRUCTION SERVICES**  **Special Instructors can be used to carry out activities under the direction of and with training provided by other disciplinary professionals who meet the Standards for Serving Young Children with Disabilities and Their Families in Alabama.**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
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| **SERVICE A.** The design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction.  **SERVICE B.** Curriculum planning, including the planned interaction of personnel, materials, and time and space that leads to achieving the outcomes in the child's IFSP.  **SERVICE C.** Providing families with information, skills, and support related to enhancing the skill development of the child.  **SERVICE D.** Working with the child to enhance the child's development.  13A-D Continued  **⇩** | **HS Diploma/ GED or Licensed**  *(Carries out recommendations under the supervision of a Bachelors or Masters level special instructor.)* | *The following disciplines may provide this service for up to 2 years from initial employment in EI while working towards the completion of the AEIS Special Instruction Webinar/Special Instruction Mentorship*. *The 2 year timeline does not restart upon employment with a different AEIS program*.  **🞱**LPN - Licensed by the Alabama Board of Nursing.  SPECIAL INSTRUCTION PARAPROFESSIONAL: Individual with High School diploma or equivalent with experience in working with young children supervised by a special instructor who meets the personnel standards in this area and according to the supervision guidelines stated at the beginning of this document.. |
| **Associate Degree or Licensed**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | *The following disciplines may provide this service for up to 2 years from initial employment in EI while working towards the completion of the AEIS Special Instruction Webinar*. *The 2 year timeline does not restart upon employment with a different AEIS program*.  CHILD DEVELOPMENT ASSOCIATE: CDA - Associate degree in Child Development or CDA credential  **🞱**OCCUPATIONAL THERAPY ASSISTANT: COTA - Occupational Therapy Assistant (Associate Degree)  **🞱**PHYSICAL THERAPIST ASSISTANT: PTA - Physical Therapist Assistant (Associate Degree)  REGISTERED NURSE: RN - ADN Associate Degree |
| **🞱**SUPERVISION NOTE: If working as a special instructor, supervision should be provided by another special instructor and billing should be for special instruction services only. If serving a dual role, then the percentage of time not working as a special instructor should be supervised as per the disciplinary licensure requirements and billed accordingly. See pg. 1 of the standards document for further explanation of supervision requirements, and specific pages of therapeutic services for further explanation of licensure supervision requirements. | |
| **Bachelors Degree or Licensed** | EARLY CHILDHOOD SPECIAL EDUCATION: ECSE - Bachelor’s degree in Early Childhood Special Education.  EDUCATION FOR HEARING IMPAIRMENT: HI - Bachelor’s degree in Education of the Hearing Impaired.  EDUCATION FOR VISUAL IMPAIRMENT: VI - Bachelor’s degree in Education of the Visually Impaired.  *-------------------------------------------------------------------------------------------------------------------------------*  *The following disciplines may provide this service for up to 2 years from initial employment in EI while working towards the completion of the AEIS Special Instruction Webinar/Special Instruction Mentorship*. *The 2 year timeline does not restart upon employment with a different AEIS program*.  CHILD DEVELOPMENT: CD - Bachelor’s degree in Child Development.  COMMUNICATION DISORDERS: Bachelor’s degree in Communication Disorders or Speech-Language Pathology.  EARLY CHILDHOOD EDUCATION: ECE - Bachelor’s degree in Early Childhood  ELEMENTARY EDUCATION: Bachelor’s degree in Elementary Education  SPECIAL EDUCATION: Bachelor’s degree in Special Education, Collaborative Teaching  MUSIC THERAPIST: RMT, CMT, ACMT – Board Certified, Credentialed Music Therapist (BC-MT) with a degree from an approved college music therapy curricula (including an internship) and successful completion of the national examination by the Certification Board for Music Therapists.  OCCUPATIONAL THERAPIST: OT - Occupational Therapist  ORIENTATION/MOBILITY SPECIALIST: Bachelor’s degree in Visual Impairment.  PHYSICAL THERAPIST: PT - Physical Therapist  PSYCHOLOGY: Bachelor’s Degree in Psychology.  REGISTERED NURSE: RN –BSN Bachelor’s Degree.  REGISTERED DIETITIAN: RD –Bachelor’s Degree in Dietetics  SOCIAL WORK: Bachelor’s Degree in Social Work |
|  | **Bachelors Degree** (continued) | SOCIOLOGY: Bachelor’s Degree in Sociology with coursework and supervised experience in the area of child and family.  **Other:** Bachelor’s Degree in other related human service fields specific to working with children and families. The following fields of study are acceptable to proceed with the Special Instruction Webinar/Special Instruction Mentorship: Adaptive Physical Education, Behavioral Science, Communication Disorders, Family and Child Development, General Education, Human Development, Human Services, Social Welfare, and Therapeutic Recreation.  **Conditional Other** (pending review and approval by the Personnel Review Committee): Bachelor’s Degree in other health and human service fields such as Health and Recreation and Rehabilitation Counseling coupled with a minimum of 1000 hours experience in working with very young children with disabilities, age birth to five, and their families. |
| **Masters Degree or Licensed** | *The following disciplines may provide this service for up to 2 years from initial employment in EI while working towards the completion of the AEIS Special Instruction Webinar/Special Instruction Mentorship*. *The 2 year timeline does not restart upon employment with a different AEIS program*.  AUDIOLOGIST: Au.D –Doctoral Degree.  PROFESSIONAL COUNSELOR: Masters or Doctoral Degree in Counseling.  ASSOCIATE LICENSED COUNSELOR:  ALC- Master’s degree or above in counseling.  MARRIAGE AND FAMILY THERAPY ASSOCIATE: Masters or Doctoral Degree in Marriage and Family Therapy.  MARRIAGE AND FAMILY THERAPIST: Masters or Doctoral Degree in Marriage and Family Therapy.  OCCUPATIONAL THERAPIST: OT - Occupational Therapist  PHYSICAL THERAPIST: PT - Physical Therapist  PSYCHOLOGIST: Masters degree in Psychology with coursework and supervised experience in area of child and family.  PSYCHOLOGICAL TECHNICIAN: Masters degree in Psychology with coursework and supervised experience in area of child and family.  SPEECH/LANGUAGE PATHOLOGIST: SLP –Master’s degree. |

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| **15A** | **15A. SPEECH-LANGUAGE PATHOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE A.** Identification of children with communicative or oropharyngeal disorders and delays in development of communication skills, including the diagnosis and appraisal of specific disorders and delays in those skills. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | N/A |
| **Masters Degree or Beyond** | \*Physician Assistant and Certified Registered Nurse Practitioner within their scope of practice in Alabama. |
| **Licensed** | PHYSICIAN: MD –Licensed Doctor of Medicine.  SPEECH/LANGUAGE PATHOLOGIST: SLP –Master’s degree plus Certificate of Clinical Competence in Speech/Language Pathology and licensed by the Alabama Board of Examiners for Speech/Language Pathology and Audiology (unless exempt from licensure) OR in clinical fellowship year with supervision in accordance with ASHA guidelines. |

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| **15B** | **15B. SPEECH-LANGUAGE PATHOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE B.** Referral for medical or other professional services necessary for the habilitation or rehabilitation of children with communicative or oropharyngeal disorders and delays in development of communication skills. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | SPEECH THERAPY ASSOCIATE: STA – Bachelor’s degree in Speech/Language Pathology; authorization for the Assistant Speech Pathologist from the Alabama Board of Examiners in Speech/Language Pathology and Audiology. Must be under the direct supervision of a licensed speech/language pathologist. Direct supervision requires the physical presence of the licensee in the same facility at all times when the assistant is carrying out assigned clinical responsibilities. The licensed supervisor must document direct observation of at least ten percent (10%) of all clinical services provided b y the assistant. |
| **Masters Degree or Beyond** | \*Physician Assistant and Certified Registered Nurse Practitioner within their scope of practice in Alabama. |
| **Licensed** | SPEECH/LANGUAGE PATHOLOGIST: SLP –Master’s degree plus Certificate of Clinical Competence in Speech/Language Pathology and licensed by the Alabama Board of Examiners for Speech/Language Pathology and Audiology (unless exempt from licensure) OR in clinical fellowship year with supervision in accordance with ASHA guidelines.  PHYSICIAN: MD –Licensed Doctor of Medicine. |

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| **15C** | **15C. SPEECH-LANGUAGE PATHOLOGY**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE C.** Provision of services for habilitation, rehabilitation, or prevention of communicative or oropharyngeal disorders and delays in development of communication skills. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | SPEECH THERAPY ASSOCIATE: STA – Bachelor’s degree in Speech/Language Pathology; authorization for the Assistant Speech Pathologist from the Alabama Board of Examiners in Speech/Language Pathology and Audiology. Must be under the direct supervision of a licensed speech/language pathologist. Direct supervision requires the physical presence of the licensee in the same facility at all times when the assistant is carrying out assigned clinical responsibilities. The licensed supervisor must document direct observation of at least ten percent (10%) of all clinical services provided b y the assistant. |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | SPEECH/LANGUAGE PATHOLOGIST: SLP – Master’s degree plus Certificate of Clinical Competence in Speech/Language Pathology and licensed by the Alabama Board of Examiners for Speech/Language Pathology and Audiology (unless exempt from licensure) OR in clinical fellowship year with supervision in accordance with ASHA guidelines. |

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| **16A** | **16A. TRANSPORTATION**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE A.** Cost of travel (e.g. mileage or travel by taxi, common carrier, or other means) and other costs (e.g. tolls and parking expenses) that are necessary to enable a child eligible under this part and the child’s family to receive early intervention services. | **HS Diploma/ GED** | Possession of valid Alabama Driver’s License or Commercial Driver’s License (CDL Class C or B) as appropriate. |
| **Associate Degree** | Possession of valid Alabama Driver’s License or Commercial Driver’s License (CDL Class C or B) as appropriate. |
| **Bachelors Degree** | Possession of valid Alabama Driver’s License or Commercial Driver’s License (CDL Class C or B) as appropriate. |
| **Masters Degree or Beyond** | Possession of valid Alabama Driver’s License or Commercial Driver’s License (CDL Class C or B) as appropriate. |

| **17 A-B** | **17A-B. VISION SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
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| **SERVICE A.** Evaluation and assessment of visual functioning, including the diagnosis and appraisal of specific visual disorders, delays, and abilities.  **SERVICE B.** Referral for medical or other professional services necessary for the habilitation or rehabilitation of visual functioning disorders, or both. | **HS Diploma/ GED** | N/A |
| **Associate Degree** | N/A |
| **Bachelors Degree** | (Functional Assessment Only):  EDUCATION FOR VISUAL IMPAIRMENT: VI – Bachelor’s degree in Education of the Visually Impaired. |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | MEDICINE: Optometrist, Ophthalmologist |

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| **17C** | **17C. VISION SERVICES**  ***NOTE: In order to meet minimum standards, individuals must possess a degree/license/certificate equal to or higher than the minimum requirements listed below. Discipline-specific requirements for billing purposes may vary per funding source.*** | |
| **SERVICE C.** Communication skills training, orientation and mobility training for all environments, visual training, independent living skills training, and additional training necessary to activate visual motor abilities. | **HS Diploma/ GED** | N/A |
| **Associate Degree**  *(Carries out recommendations under the supervision of a Bachelors or Masters level interventionist.)* | OCCUPATIONAL THERAPY ASSISTANT: OTA - Associate Degree and licensed by Alabama Board of Occupational Therapy, and supervised by a licensed Occupational Therapist as required by the AL Board of OT.  PHYSICAL THERAPIST ASSISTANT: PTA - Associate degree and licensed by Alabama Board of Physical Therapy, and supervised by a licensed Physical Therapist as required by the AL Board of PT. |
| **Bachelors Degree** | EDUCATION FOR VISUAL IMPAIRMENT: VI - Bachelor’s degree in Education of the Visually Impaired.  . |
| **Masters Degree or Beyond** | N/A |
| **Licensed** | ORIENTATION/MOBILITY SPECIALIST: OMS - Certification in O & M by the Association for Education and Rehabilitation of the Blind and Visually Impaired; Bachelor’s degree in Visual Impairment.  PHYSICAL THERAPIST: PT - Physical Therapist licensed by Alabama Board of Physical Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 100% on-site supervision.  OCCUPATIONAL THERAPIST: OT - Occupational Therapist certified by AOTCB and licensed by Alabama Board of Occupational Therapy OR possession of Alabama temporary license (while awaiting licensing exam) with 50% on-site supervision. |

***In the provision of services and in employment practices, Alabama’s Early Intervention System does not discriminate on the basis of race, sex, creed, national origin, religion, age or disabilities.***

**Early Intervention Experience Form**

**For Special Instructor candidates falling within the “Conditional Other” category of the AEIS Personnel Standards**

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Please describe your experience in working with very young children with disabilities, age birth to five, and their families by completing a separate form for each **WORK POSITION** / **FAMILY** **EXPERIENCE**.

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| **For Use as necessary by Review Committee ⇨** | | **Point**  **Scores** |
| A. Name, address, and phone number of facility: | | NA |
| B. Type of facility (Check all that apply):   * Service delivery agency * Child care program * School System (preschool/primary/secondary) * Hospital * Private outpatient office or group practice | * Home care * Academic institution (college, university, etc.) * Health and wellness facility * Research center * Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 10 |
| C. Position title and description of job/duties (closely related to special instruction type services): | | 20 |
| D. References:  1. Name, title and contact information of character reference:  2. Name, title and contact information of work related reference (immediate supervisor):  3. Name, title and contact information of second work related reference: | | 5  each  (max  15) |
| E. Documentation of 1000 hours of experience closely related to special instruction type service (e.g., dates of employment, schedule, hours): | | 35 |
| F. List the most common types of disabilities with which you have had experience (e.g., Developmental Delay, Cerebral Palsy, Down Syndrome, Autism, etc.): | | 10 |
| G. Personal Experience working with an individual with special needs:  a. With whom did you gain experience (e.g., your child, another family member)?  b. What was the age of the person(s) with whom you had experience?  c. What type of setting(s) (e.g., home, church, hospital, other)?  d. Describe the typical interactions (e.g., daily care, occasional babysitting). | | 5 |
| H. Experience in working with families: | | 5 |
| **Total points maximum =** | | **100** |
| Bonus (exceptional letter of recommendation, volunteer experience, etc.) | | 5 |

I verify that the information provided above is accurate and provides a true representation of my experience with very young children with disabilities, age birth to five, and their families. I also give permission for this information to be verified with the contact person(s) listed above.

Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of potential employer (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Witnessed and Notarized by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_