

ALABAMA DEPARTMENT OF REHABILITATION SERVICES  
BOARD MEETING MINUTES  
DECEMBER 2, 2011

**Call to Order:**

Mr. Roger McCullough, board chair, called the meeting to order at 10:08 a.m. in the large conference room at the state office of the Alabama Department of Rehabilitation Services.

**Prayer:**

Mr. Jim Harris III opened the meeting with prayer.

**Verification of Quorum:**

Board members present were Mr. Roger McCullough, Mr. Mitch Strickland, Mr. Jimmie Varnado, Dr. Stephen G. Kayes, and Mr. Eddie C. Williams. Mrs. Patricia Floyd was absent. A quorum was declared.

**Verification of the Open Meeting Act Notice:**

Mrs. Bull verified that the Alabama Board of Rehabilitation Services meeting for Dec. 2, 2011, had been posted on the Secretary of State website Dec. 21, 2010, and revised on Sept. 20, 2011.

**Approval of Minutes from September 2, 2011:**

Minutes of the Sept. 2, 2011, ADRS board meeting were mailed prior to the meeting. Mr. McCullough asked for a motion to approve the minutes from the Sept. 2, 2011, board meeting. A motion was made by Mr. Varnado and seconded by Mr. Strickland. The minutes were approved unanimously.

**Approval of Agenda:**

Mr. McCullough asked for a motion to approve the agenda. The motion to approve the agenda was made by Mr. Varnado and seconded by Mr. Williams. The agenda was approved unanimously.

**New Business:**

**Approval of 2011 Annual Report:**

Mr. McCullough called for a motion to approve and adopt the 2011 annual report submitted and to authorize the staff of ADRS's Office of Communications and Information to make any necessary minor edits prior to its publication. This motion was made by Mr. Varnado and seconded by Dr. Kayes. The 2011 Annual Report was approved unanimously.

**Commissioner's Comments:**

Dr. Boswell discussed with the board that he had met with Dr. Marquita Davis, the new director of finance. Dr. Boswell stated that Dr. Davis had requested that he send her information on how budget reductions of 2.5 percent and 5 percent would impact our department.

Dr. Boswell stated that Mr. McCullough was the recipient of the national Volunteer of the Year Award that was presented in Louisville, Ky., in October.

**Announcements:**

ADRS board meetings for 2012:

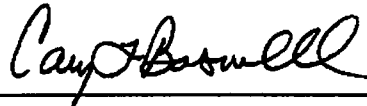
March 9, 2012 - 10:00 AM - State Office Large Conference Room  
June 8, 2012 - 10:00 AM - State Office Large Conference Room  
September 7, 2012 - 10:00 AM - State Office Large Conference Room  
December 7, 2012 - 10:00 AM - State Office Large Conference Room

**Board Business/Discussion:**


Mr. McCullough asked that Mr. Simpson review each of the duties of the Board to give board members the opportunity to ask him any questions.

Mr. McCullough adjourned the meeting at 12:10 a.m.

Minutes were taken by LeAnne Bull.



Respectfully submitted: Cary F. Boswell, Commissioner



Approved: Roger McCullough, Chair