

ALABAMA DEPARTMENT OF REHABILITATION SERVICES  
BOARD MEETING MINUTES  
DECEMBER 7, 2012

**Call to Order**

Mr. Roger McCullough, Board Chair, called the meeting to order at 10:04 a.m. in the large conference room at the State Office of the Alabama Department of Rehabilitation Services.

**Prayer**

Dr. Boswell opened the meeting with prayer.

**Verification of Quorum**

Board members present were Mr. Roger McCullough, Mrs. Patricia Floyd, Dr. Stephen G. Kayes, Mr. Jimmie Varnado, Mr. Eddie C. Williams, Mr. Mitch Strickland, and Mrs. Andrea Collett. A quorum was declared.

**Verification of the Open Meeting Act Notice**

Mrs. Bull verified that the Alabama Board of Rehabilitation Services meeting for Dec. 7, 2012, had been posted on the Secretary of State's website Jan. 19, 2012.

**Approval of Minutes from September 7, 2012**

Minutes of the Sept. 7, 2012, ADRS Board meeting were mailed prior to the meeting. Mr. McCullough asked for a motion to approve the minutes from the Sept. 7, 2012, Board meeting. A motion was made by Mrs. Floyd and seconded by Mr. Varnado. The minutes were approved unanimously.

**Approval of Agenda**

Mr. McCullough asked for a motion to approve the agenda. The motion to approve the agenda was made by Mr. Varnado and seconded by Mr. Williams. The agenda was approved unanimously.

**New Business**

*Election of ADRS Board Chair and Vice Chair*

Mr. Varnado made a motion that Mr. Roger McCullough remain as ADRS Board Chair. This motion was seconded by Dr. Kayes, and Mr. McCullough was approved unanimously as ADRS Board Chair.

Dr. Kayes made a motion that Mr. Mitch Strickland remain as vice chair of the ADRS Board. This motion was seconded by Mr. Varnado, and Mr. Strickland was approved unanimously as Vice Chair.

## *Approval of 2012 Annual Report*

Mr. McCullough stated that the 2012 Annual Report looked really great and made a motion to approve and adopt the annual report submitted and to authorize the staff of ADRS' Office of Communications and Information to make any necessary minor text and design changes prior to its publication. The motion was seconded by Mrs. Collett. The 2012 Annual Report was approved and adopted unanimously.

## **Updates to Division Reports**

Only the division directors who had information to add to their mailed board reports gave updates.

## **Commissioner's Comments**

Commissioner Boswell thanked the Communications and Information staff for their hard work on the 2012 Annual Report.

He stated that the legislative fact sheets were being made and that he was getting ready to start visiting with key legislators regarding the department's budget for next year.

He thanked all ADRS staff for their hard work.

## **Announcements**

Mr. McCullough wanted to thank all the staff for their hard work and dedication.

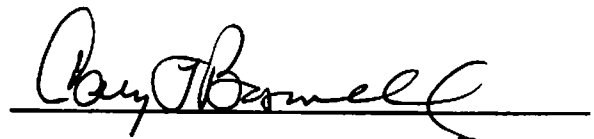
ADRS board meetings for 2013:

- **March 8, 2013** – 10:00 AM – State Office Large Conference Room
- **June 7, 2013** – 10:00 AM – State Office Large Conference Room
- **Sept. 6, 2013** – 10:00 AM – State Office Large Conference Room
- **Dec. 6, 2013** – 10:00 AM – State Office Large Conference Room

Mr. McCullough adjourned the meeting at 11:18 p.m.

Minutes were taken by LeAnne Bull.

Respectfully submitted:



Cary F. Boswell, Commissioner



Approved: Roger McCullough, Chair