

ALABAMA DEPARTMENT OF REHABILITATION SERVICES
BOARD MEETING MINUTES
DECEMBER 4, 2015

Call to Order

Mr. Jimmie Varnado, board chair, called the meeting to order at 10:10 a.m. in the large conference room at the State Office of the Alabama Department of Rehabilitation Services.

Prayer

Dr. Boswell opened the meeting with prayer.

Verification of Quorum

Board members present were Mr. Jimmie Varnado, Dr. Stephen Kayes, Mrs. Andrea Collett and Mr. Mitch Strickland. Mr. Eddie C. Williams, Mr. Roger McCullough, and Mrs. Stacy Mitchell were absent. A quorum was declared.

Verification of the Open Meeting Act Notice

Mrs. Bull verified that the Alabama Board of Rehabilitation Services meeting for Dec. 4, 2015, had been posted on the Secretary of State's website Nov. 13, 2015.

Approval of Agenda

Mr. Varnado asked for a motion to approve the agenda. The motion to approve the agenda was made by Mrs. Collett and seconded by Mr. Strickland. The agenda was approved unanimously.

Approval of Minutes for Meeting September 4, 2015

Minutes from the Sept. 4, 2015, meeting were mailed prior to the meeting. Mr. Varnado stated that if there are no corrections, the minutes would stand approved. The minutes were approved by unanimous consent.

New Business:

2015 Annual Report

Mr. Varnado made a motion that the board approve and adopt the 2015 annual report submitted and to authorize the staff of ADRS' Office of Communications and Information to make any necessary minor text and design changes prior to its publication. Mr. Strickland seconded the motion. The 2015 annual report was approved and adopted unanimously.

Presentation by Mrs. Karen Jenkins and Mrs. Tina Dortch – Project SEARCH

Mrs. Jenkins and Mrs. Dortch gave a brief update regarding Project SEARCH and handed out information.

1995-2015 ADRS Celebrating 20 Years Video

Commissioner Boswell wanted the board to see the video that was shown at the 20-year commemoration events around the state. The board members thought this was a great video and that all new employees should watch it.

Updates to Division Reports:

Division directors gave an update to their written reports. They also introduced any new staff from their respective divisions.

Commissioner's Comments

Commissioner Boswell gave an update regarding the budget plans for 2017 and his plans for only asking for level funding and the importance of remaining in the Education Trust Fund.

Commissioner Boswell thanked the staff of the Office of Communications and Information on another outstanding annual report. Mr. Varnado also thanked the staff for their hard work on the annual report and especially liked that the covers from the other annual reports were included.

Mr. Dave White, who represents the Governor's Office, stated that Commissioner Boswell should go and meet with Finance Director Bill Newton as soon as possible.

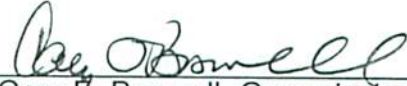
Announcements

ADRS board meetings for 2016:

- March 4, 2016 - 10:00 a.m. – State Office Large Conference Room
- June 3, 2016 - 10:00 a.m. – State Office Large Conference Room
- Sept. 2, 2016 - 10:00 a.m. – State Office Large Conference Room
- Dec. 2, 2016 - 10:00 a.m. – State Office Large Conference Room

Mr. Varnado adjourned the meeting at 11:40 a.m.

Minutes were taken by LeAnne Bull.

Respectfully submitted: 
Cary F. Boswell, Commissioner

Approved:


Jimmie Varnado, Chair