

ALABAMA DEPARTMENT OF REHABILITATION SERVICES  
BOARD MEETING MINUTES  
APRIL 17, 2015

**Call to Order**

Mr. Jimmie Varnado, board chair, called the meeting to order at 10:03 a.m. in the large conference room at the State Office of the Alabama Department of Rehabilitation Services.

**Prayer**

Dr. Cary Boswell opened the meeting with prayer.

**Verification of Quorum**

Board members present were Mr. Jimmie Varnado, Dr. Stephen Kayes, Mr. Roger McCullough, and Mrs. Stacy Mitchell. Mrs. Andrea Collett, Mr. Mitch Strickland, and Mr. Eddie C. Williams were absent. A quorum was declared.

**Verification of the Open Meeting Act Notice**

Mrs. Bull verified that the Alabama Board of Rehabilitation Services meeting for April 17, 2015, had been posted on the Secretary of State's website April 1, 2015.

**Approval of Agenda**

Mr. Varnado asked for a motion to approve the agenda. The motion to approve the agenda was made by Mr. McCullough and seconded by Dr. Kayes. The agenda was approved unanimously.

**Amended Minutes to Include Annual Report for December 13, 2013**

Minutes from the Dec. 13, 2013, meeting, were mailed prior to the meeting. Mr. Varnado asked for a motion to amend the minutes to include the approval of the annual report. The motion was made by Dr. Kayes and seconded by Mr. McCullough. The amended minutes were approved unanimously.

**Approval of Minutes for Meeting December 5, 2014**

Minutes from the Dec. 5, 2014, meeting were mailed prior to the meeting. Mr. Varnado stated if there are no corrections, the minutes will stand approved. The minutes were approved by unanimous consent.

**New Business**

**Sale of Real Property**

Mr. Varnado made a motion to authorize Commissioner Cary Boswell to work with the State Lands Division of the Alabama Department of Conservation and Natural Resources to sell the real property and buildings owned by the Board of Rehabilitation Services located at #1 and #4 Medical Office Park, Talladega, Alabama. The authorization includes taking whatever steps are necessary,

including executing deeds so as to effectuate the sale of that real property. The motion was seconded by Mr. McCullough. The sale of real property was approved unanimously.

### Updates to Division Reports:

Division directors gave an update to their written reports. They also introduced any new staff from their respective divisions.

Mr. Myrick and Mr. Glisson wanted to publicly thank Dr. Boswell for all of the hard work that he has done on the FY2016 budget. They said that Dr. Boswell went over and above the call of duty to work with the legislators to keep our department in the Education Trust Fund and to also get more money for vocational rehabilitation services. Outstanding job! The board members also thanked Commissioner Boswell for a job well done.

### Salary Discussion

Mr. Varnado made a motion to increase Dr. Cary Boswell's salary by 3.78 percent, representing \$5,675 semi-monthly and \$136,218 annually and effective May 1, 2015. The motion was seconded by Dr. Kayes. The salary increase for the Dr. Boswell was approved.

### Commissioner's Comments

Commissioner Boswell thanked the board for the salary increase.

He also thanked Mr. Kim Wanous for all of his help with the FY2016 budget and the Legislature. He said Mr. Wanous has done an outstanding job.

### Announcements

Mr. Varnado thanked the staff for a job well done on the 2014 Annual Report.

Mr. Varnado announced that the next board meeting will be June 5, 2015, at 10:00 a.m.

ADRS board meetings for 2015:

- June 5, 2015 - 10:00 a.m. – State Office Large Conference Room
- September 4, 2015 - 10:00 a.m. – State Office Large Conference Room
- December 4, 2015 - 10:00 a.m. – State Office Large Conference Room

Mr. Varnado adjourned the meeting at 11:05 a.m.

Minutes were taken by LeAnne Bull.

Respectfully submitted:   
Cary F. Boswell, Commissioner

Approved:

  
Jimmie Varnado, Chair