

ALABAMA DEPARTMENT OF REHABILITATION SERVICES
BOARD MEETING MINUTES
SEPTEMBER 2, 2011

Call to Order:

Mr. Roger McCullough, board chair, called the meeting to order at 10:05 a.m. in the large conference room at the state office of the Alabama Department of Rehabilitation Services.

Prayer:

Mr. Graham Sisson opened the meeting with prayer.

Verification of Quorum:

Board members present were Mr. Roger McCullough, Mr. Mitch Strickland, Mrs. Patricia Floyd, Mr. David Brock, Dr. Stephen G. Kayes, and Mr. Eddie C. Williams. Mr. Jimmie Varnado was absent. A quorum was declared.

Verification of the Open Meeting Act Notice:

Mrs. Bull verified that the Alabama Board of Rehabilitation Services meeting for Sept. 2, 2011, had been posted on the secretary of state's website Dec. 21, 2010, and revised on Aug. 17, 2011.

Swearing in New Board Member Mr. Eddie C. Williams:

Dr. Boswell introduced Mr. Williams to the board. Mr. Williams represents Congressional District 5 and also represents business and industry on the board. Mr. Williams is also the parent of a child with a disability.

Mr. Simpson performed the swearing in of Mr. Williams as a board member of the Alabama Department of Rehabilitation Services. This oath was signed and notarized.

Approval of Minutes from April 15, 2011:

Minutes of the April 15, 2011, ADRS board meeting were mailed prior to the meeting. Mr. McCullough asked for a motion to approve the minutes from the April 15, 2011, board meeting. A motion was made by Mr. Strickland and seconded by Mrs. Floyd. The minutes were approved unanimously.

Approval of Agenda:

Mr. McCullough asked for a motion to approve the agenda. The motion to approve the agenda was made by Mrs. Floyd and seconded by Mr. Strickland. The agenda was approved unanimously.

New Business:

**ADRS Operations Plan FY 2011-2012 (EBO Form # 8)
ADRS Personnel Staffing Plan 2011-2012 (EBO Form # 9):**

Mrs. Winona Nelson reviewed with the board in detail the ADRS FY 2011-2012 Operations Plan (EBO Form # 8).

Ms. Jane Elizabeth Burdeshaw reviewed with the board the ADRS Staff Plan (EBO Form # 9).

Mr. McCullough made a motion that the board approve and adopt the ADRS FY 2011-2012 Operations Plan (EBO Form # 8) at the spending level of \$170,222,309 and the ADRS Staffing Plan (EBO Form # 9) at 835 full-time and 2 part-time, and that we give authority to the commissioner and chief financial officer to revise the Operations Plan within these spending and staffing levels. Dr. Kayes seconded the motion. The ADRS Operations Plans FY 2011-2012 (EBO Form #8) and ADRS Personnel Staffing Plan 2011-2012 (EBO Form # 9) were approved and adopted unanimously.

Business Intelligence Update:

Mr. Jim Carden and Mr. Michael Quinn presented an update to the board on the Business Intelligence Program.

Commissioner's Comments:

Dr. Boswell thanked Accounting for a job well done on the State Single Audit, which had no findings.

Announcements:

ADRS board meetings for 2011:

Dec. 9, 2011 – 10:00 a.m. State Office Large Conference Room

Mr. McCullough announced that Mr. David Brock's term on the board would be expiring at the end of September. After the board meeting, there was a reception held in his honor.

Mr. McCullough adjourned the meeting at 11:49 a.m.

Minutes were taken by LeAnne Bull.


Respectfully submitted: Cary F. Boswell, Commissioner


Approved: Roger McCullough, Chair